

# Sound Requisition Form

Today's Date \_\_\_\_\_ Bride/Groom \_\_\_\_\_

Wedding Date \_\_\_\_\_ Time \_\_\_\_\_

Rehearsal Date \_\_\_\_\_ Time \_\_\_\_\_

Sound Technician \_\_\_\_\_ Phone \_\_\_\_\_

**\*\*\* NO unapproved music could be sung or played in both wedding ceremony and wedding reception. Last-minute selection would NOT be allowed. \*\*\***

Please list all music or album to be used for both the ceremony and the reception.

<u>Name of music</u>	<u>Vocal/Instrumental</u>	<u>Tape/CD/MD/Live</u>
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1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

8 \_\_\_\_\_

9 \_\_\_\_\_

10 \_\_\_\_\_

Instruments being used: Piano \_\_\_\_\_ Organ \_\_\_\_\_ Other \_\_\_\_\_

Event to be audio-recorded: No \_\_\_\_\_ Yes \_\_\_\_\_ (Cassette \_\_\_\_\_ MD \_\_\_\_\_)

Number of microphone needed: Ceremony \_\_\_\_\_ Reception \_\_\_\_\_

Number of music stand needed: Ceremony \_\_\_\_\_ Reception \_\_\_\_\_

Special needs: \_\_\_\_\_

**Please return this form to the wedding coordinator at least 30 days before wedding.**